

Arizona Chapter NKBA Board Meeting Minutes

June 21, 2011 Location: Linear Fine Woodworking, Phoenix, AZ

Annette Denham called the meeting to order, at 3:46 PM.

MEMBERS PRESENT: Annette Denham, Teresa Ridlon, Bruce Cadger, Victoria Reser, CKD, CBD, Candy Lesher, Rochelle Horn, CKD, Johan Bolle, Ric Coggins, Josie Jewart, CKD

MEMBERS ABSENT: Amber Howard Dearing, CKD, CBD (speaker phone), Robin Wohlleben, CKD



May 24th minutes were read. Rochelle moved to approve minutes as revised. Johan seconded the motion. Vote: Unanimous. Approved.

PRESIDENT: This section of reported board minutes was incomplete due to a conversation quoted out of context and is disputed by the President.

Ric said he couldn't complete the book transaction in PayPal. There was no place to enter the CC#. It just said print receipt. Bruce said he doesn't like the whole process. Josie moved to stop using PayPal and go back to the previous method of paying with cash & checks. Victoria seconded the motion.

Discussion followed. Vote: Aye: 0 Nay: All Motion: Denied

Continue using PayPal for Sponsorship, but use cash & checks for meetings.

TREASURER: Bruce said he doesn't get the PayPal statement and Rochelle volunteered to review. David Alderman's second night is in dispute. We said one night and we were billed for two. Nancy Bove & David Alderman said we are to pay for both nights, but Bruce found the email we sent stipulating one night. He will forward to Nancy and see about a refund.

Discussed Send Out Card Account, \$476 was put into the account in January and we are on auto pay for \$33.73 monthly, which only funds the cards and gifts. Ric explained point system is for the cards and gifts and there is a separate account for Postage, Shipping & Handling. We decided to stop the auto pay process. Victoria will call. After we use up our points for gifts we will start giving an NKBA Gift Mug to our Guest Speaker in a gift bag at the meeting and just sent a thank you note through Send Out Cards.

Rochelle reported \$606.79 received from PayPal into our checking account. \$616.30 is shown as completed transactions in PayPal with a \$9.51 to be transferred to checking. Two outstanding transactions are pending in the amount of \$52.80 each, one for Ursula Johnston and said she will pay and Josie will follow-up, and the second one is for Mike Foley, who has not responded. Teresa said she would try to contact him again. Annette said she doesn't know now why the transaction in the shopping cart for BSH in the amount of \$367.41 was not able to process correctly, since the transaction was set up in the shopping cart by Bruce. Bruce will follow-up.

VP-PROGRAMS: Candy said she would not be running for office again next year. She suggested that next year have a paid, part-time Administrative Assistant to help oversee the overload. ASID & NARI both have this in place. This might help alleviate stress & unexpected workload.

Candy said that the Arizona Historic Museum in Mesa might be a good venue for the Design & Student Design Competition and that maybe they would host. Asked if any entries were received? Bruce reported none to date. Josie said since school is out we probably won't receive any. Candy moved to push out the date to next year & research venue. Right now the entry deadline is August 5th and Students is September 16th. Change Competition to Spring 2012 and send out an announcement that any entries received will be

held for the new date. Victoria seconded the motion. Discussion- Amber felt that was doable. Vote: Ayes: All Nays: 0 Motion passed unanimously.

Candy asked if there was any response from vendors for the September Table Tops Event. Victoria said that the Thomasville Rep is interested. Candy moved to charge \$100 for non-members, \$50 for members and Design Schools free. This includes two people working the table and reduced entry fee for any additional guests and Free Student entry. Johan seconded the motion. Vote: Ayes: All Nays: 0 Motion passed unanimously.

Candy said Holiday Party date changed to November 8th instead of December, when so many parties are going on. Move Denise to October meeting. Candy passed out catering menus from Santa Barbara (\$40pp) and Atlasta (\$16pp). We will probably use Atlasta.

Annette called for a Motion To Adjourn. Motion to adjourn made by Victoria. Rochelle seconded the motion. All in favor: Unanimous. Motion approved.

Adjournment Time: 5:30PM

Secretary: Victoria Reser, CKD, CBD